



FAIRFAX COUNTY

DEPARTMENT OF PURCHASING & SUPPLY MANAGEMENT
12000 Government Center Parkway, Suite 427
Fairfax, Virginia 22035-0013

www.co.fairfax.va.us/dpsm

V I R G I N I A

Telephone: (703) 324-3201 Fax: (703) 324-3228 TTY 1-800-828-1140

APR 17 2003

Black Belt Academy Fairfax
10635 Braddock Road
Fairfax, Virginia, 22032

Attention: Robert Chung, Owner

Subject: Notice of Award and Acceptance Agreement

Reference: RFP03-629007-14; Martial Art Classes for FCPA

Dear Mr. Chung:

ACCEPTANCE AGREEMENT

Contract number RQ03-629007-14B is hereby made to Black Belt Academy Fairfax from the date of award through December 31, 2008 for Martial Art Classes for FCPA, in accordance with:

- 1) This Acceptance Agreement;
- 2) The terms and conditions of IFB03-629007-14; Delete paragraph 25.2. Contract is valid through December 31, 2008.
- 3) Memorandum of Negotiations
- 4) This contract hereafter shall be known as RQ03-629007-14B

Other representations:

This is not an order; Purchase Order or other notice to proceed will follow. All prior representations and additional or inconsistent oral or written statements are superceded, null and void. Contract award documents may be viewed on the Department of Purchasing and Supply Management website at fairfaxcounty.gov/dpsm/contracts.htm.

County Purchasing Agent:


Cathy Muse, CPPO



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Memorandum of Negotiations

RFP03-629007-14; Martial Art Classes for FCPA

The County of Fairfax (hereinafter called the County) and Black Belt Academy of Fairfax (hereafter called the Contractor) agree to the following in the execution of contract #RQ03-629007-14B. The contract consists of the following items;

- A. Fairfax County's RFP03-629007-14 and all addenda.
- B. Contractor's Technical and Business Proposals as amended by the Memorandum of Negotiations.
- C. The Memorandum of Negotiations

II. The County and the Contractor agree to the following:

- A. Terms below are effective for Spring 2003 Classes and beyond.
- B. Proposed changes in class offerings, class lengths and class fees during the term of this contract may be discussed directly with the FCPA Program Coordinator.
- C. FCPA makes all decisions about which programs will be offered through Parktakes. Classes that do not meet minimum enrollments may not be offered in future issues.
- D. FCPA will print a notice to customers that some martial arts vendors require uniforms for participation in classes. However, customers who did not read this notice and object to the additional cost will be offered a full refund after the first class. Vendors are encouraged to allow participants to wear generic white uniforms or appropriate athletic attire in place of uniforms.

Memorandum of Negotiations

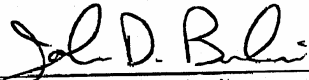
Page 2

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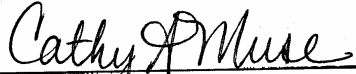
- E. Tae Kwon Do classes are contracted for \$65 (advertised at \$75)
Percent to be received by FCPA – 35%
Percent to be received by contractor – 65%

ACCEPTANCE:

Black Belt Academy of Fairfax; Date



John Berlin, Park Authority



Cathy A. Muse, CPPO
Director/County Purchasing Agent

CAM/rkmr

C. The Memorandum of Negotiations

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A. Terms below are effective for Spring 2003 Classes and beyond.

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Memorandum of Negotiations

Page 2

RQ03-629007-14B

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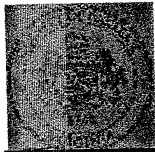
Percent to be received by contractor - 65%

ACCEPTANCE:

 3/17/2003

Black Belt Academy of Fairfax, Date

John Berlin, Park Authority



FAIRFAX COUNTY

DEPARTMENT OF PURCHASING & SUPPLY MANAGEMENT

12000 GOVERNMENT CENTER PARKWAY, SUITE 427

FAIRFAX, VIRGINIA 22035-0013

www.fairfaxcounty.gov/dpsm

VIRGINIA

TELEPHONE: (703) 324-3201 FAX: (703) 324-3223 TTY: 1-800-828-1140

ISSUE DATE October 25, 2002	REQUEST FOR PROPOSAL NUMBER: RFP03-629007-14	FOR: Martial Arts Classes and Camps
AGENCY: Park Authority	DATE/TIME OF CLOSING: November 20, 2003 @ 3:00 P.M.	CONTRACT ADMINISTRATOR: Regina Mumford-Rush; CPPB, 703-324-3227; or Regina.Mumford-Rush@fairfaxcounty.gov

Proposal - In accordance with the following and in compliance with all terms and conditions, unless otherwise noted, the undersigned offers and agrees, if the proposal is accepted, to furnish items or services for which prices are quoted, at the price set opposite each item, delivered or furnished to designated points within the time specified. It is understood and agreed that with respect to all terms and conditions accepted by Fairfax County the items or services offered and accompanying attachments shall constitute a contract.

NOTE: Fairfax County does not discriminate against faith-based organizations in accordance with the Code of Virginia, §22-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment in the performance of its procurement activity.

NAME AND ADDRESS OF FIRM:

Telephone/Fax No.: 703 273-5574 703 377-2084

The Black Belt Academy

E-Mail Address:

10635 Braddock Rd

VA State Contractor's License
No.:

0233415

Fairfax VA 22032

Federal Social Security No.:

541618207

Prompt Payment Discount: % for payment within days/net days

Fairfax License Tax No.:

CHECK ONE: ☐ INDIVIDUAL

☐ PARTNERSHIP ☒ CORPORATION

State in which Incorporated:

Robert Chung

Vendor Legally Authorized

Signature

11/10/2002

Date

Robert Chung owner

Print Name and Title

Secretary

By signing this proposal, Offeror certifies, acknowledges, understands, and agrees to be bound by the conditions set forth in Paragraph 64 of the General Conditions and Instructions to Bidders, regarding financial disclosure requirements.

Sealed proposals subject to terms and conditions of this Request for Proposal, will be received at 12000 Government Center Parkway, Suite 427, Fairfax, Virginia 22035 until time/date specified above for furnishing items or services delivered or furnished to specified destinations within the time specified or stipulated by the offeror.

AN EQUAL OPPORTUNITY PURCHASING ORGANIZATION

(DPSM32) (rev 2/02)

APPENDIX B
RFP03-629007-14

COG Rider for Additional Jurisdictions

REFERENCE PARAGRAPH 37 OF THE SPECIAL PROVISIONS, "BIDDERS AUTHORIZATION TO EXTEND CONTRACTS":

YES	NO	JURISDICTIONS	YES	NO	JURISDICTIONS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Alexandria Public Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Madison County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Alexandria Sanitation Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Manassas Park Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Alexandria, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Manassas, Virginia
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arlington County, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Manassas City Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arlington Public Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Maryland-National Capital Park & Planning Commission
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bowie, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Metropolitan Washington Airports Authority
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charles County, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Metropolitan Washington Council of Governments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Chevy Chase Village, MD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Montgomery Community College
<input checked="" type="checkbox"/>	<input type="checkbox"/>	City of Fairfax, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Montgomery County
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Clark County Administrative Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prince George's County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	College Park, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Montgomery County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Culpeper County Public Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Northern Virginia Community College
<input checked="" type="checkbox"/>	<input type="checkbox"/>	District of Columbia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Northern Virginia Regional Commission
<input checked="" type="checkbox"/>	<input type="checkbox"/>	District of Columbia Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Orange County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fairfax County Water Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prince George's County
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Falls Church City Public Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prince William County
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Falls Church, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prince William County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fauquier County Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prince William County Service Authority
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Frederick City, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rappahannock County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Frederick County Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rockville, Maryland
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Frederick County Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shenandoah County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Gaithersburg, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stafford County Public Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Greenbelt, Maryland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Takoma Park, Maryland
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Herndon, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Town of Vienna, Virginia
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Loudoun County Sanitation Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Upper Occoquan Sewage Authority
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Loudoun County, Public Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Washington Suburban Sanitary Commission
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Loudoun County, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Virginia Railway Express
					Washington Metropolitan Area Transit Authority

YOU MUST RETURN THIS FORM WITH YOUR PROPOSAL PACKAGE. CONTRACT AWARD SHALL NOT BE MADE WITHOUT IT.

Robert Chung
Vendor Name

APPENDIX B
RFP03-629007-14

SBE SCHEDULE

The Fairfax County Board of Supervisors has established the following definitions for small and minority businesses:

Small Business – A corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross sales.

Minority Business – A business enterprise that is at least **51%** owned and controlled by a minority person or persons. Such persons include African Americans, Hispanic Americans, Asian Americans, American Indians, Eskimos and Aleuts; Women (regardless of race or ethnicity); and persons with a physical or mental impairment that substantially limits one or more of the major life activities of such individuals, a record of such impairment, or who are regarded as having such an impairment.

Step 1: Select all categories that apply to your business from this group.

✓	<i>Business Partner Classification Code/Category</i>
—	Disabled Person Owned
— (8)	Public Body/Government Agency
— (9)	Non Profit/Not-for-Profit
— (D)	Sheltered Work Shop (work oriented rehabilitative facility with a controlled work environment and individual goals that utilizes work experience and related services assisting the handicapped person to progress toward normal living and productive vocational status)

Step 2: Select the one category that applies to your business from the table below.

<u>SMALL BUSINESS</u>	<u>LARGE BUSINESS</u>	<u>OWNERSHIP</u>
— (B)	— (Y)	Non-Minority
— (C)	— (A)	Women-Owned
— (G)	— (E)	African American Owned
— (H)	— (F)	African American Women-Owned
— (K)	— (I)	Hispanic American Owned
— (L)	— (J)	Hispanic American Women-Owned
✓ (O)	— (M)	Asian American Owned
— (P)	— (N)	Asian American Women-Owned
— (S)	— (Q)	American Indian Owned
— (T)	— (R)	American Indian Women-Owned
— (W)	— (U)	Eskimo/Aleut Owned
— (X)	— (V)	Eskimo/Aleut Women-Owned

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**COUNTY OF FAIRFAX
DEPARTMENT OF PURCHASING & SUPPLY MANAGEMENT
SMALL AND MINORITY BUSINESS ENTERPRISE PROGRAM (SMBEP)**
12000 Government Center Parkway, Suite 427
Fairfax, Virginia 22035-0013

Fax: 703-324-3228

SUBCONTRACTOR(S) NOTIFICATION FORM

Contract Number/Title: RQ0149791723A
Prime Contractors Name: The Black Belt ACADEMY

Prime Contractor's Classification Code: 0 (from SBE Schedule)

In accordance with the Subcontracting paragraph of the Special Provisions for the above-cited contract, you are required to provide the County with names, addresses, anticipated dollar amount and small/minority classification (use code numbers from previous page) of each first-tier subcontractor. Please complete this form and return it to this office with your bid package. The purpose of determining a subcontractors small/minority classification, the criteria for both is stated below:

Please check here if you are not using a subcontractor: _____

SUBCONTRACTOR(S) NAME	STREET ADDRESS	CITY	STATE	ZIP CODE	ANTICIPATED DOLLAR AMOUNT	SMALL/MINORITY CLASSIFICATION

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